**FORM for submission to OT-Med call 2014**

*This form should be* ***filled*** *in* ***in English****, saved as pdf file and submitted* ***by a scientist of OT-Med*** *(after discussion with the concerned WP leaders) to Sophie Bonifay :* [*bonifay@cerege.fr*](mailto:bonifay@cerege.fr)***before the 10th March 2014****.*

*(please name the file: « OT-Med\_acronym of the project»)*

**Project details:**

|  |
| --- |
| **Title :** |
| **Acronym :** |
| **Type of project (cross out what does not apply) :**   * **project without personnel costs** * **project with PhD thesis** * **project with postdoc** * **organization of a scientific event** |
| **Duration of the project :**  ….years |
| **Total****budget :**  **Budget requested to OT-Med :**  **Other sources of financing (financing institution, amount of money requested) :**   * **attributed :** * **planned :** |
| **OT-Med work package(s) concerned by the project** (if there is more than one WP, please, start by mentioning the one most concerned by the project) **:** |
| **Laboratories (/enterprises) involved :**  *The planned research must be carried out within at least two member laboratories of OT-Med (see web site) or within one OT-Med member laboratory associated with one member laboratory of ECCOREV. Given this, other laboratories and private enterprises are also welcome. Scientific events may be organized by one or several member laboratories of OT-Med.* |
| **Contact person responsible for the project (name, host laboratory, email address, phone number) :** |
| **Detailed description of the planned research project proposal, explaining how it contributes to the priorities of OT-Med (in English)**  (5 pages maximum + bibliography for small projects; 10 pages maximum + bibliography for multi-annual and larger projects; for the organization of a scientific event, the proposal must contain a provisional list of key speakers and the number of expected participants (we expect a significant participation of OT-Med scientists in the event) |
| **Curriculum vitae of the main investigator(s) (involved at 25% or more) in the project with a list of maximum 10 publications from the last 5 years related to the project (two pages per main investigator)** |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **BUDGET**  **Draft overall budget of the project** | | | | | | | | |
|  | |  | |  |  |  |  |  |
| **Expenses** | |  | |  |  | **Amount** | **Income** | **Amount** |
|  | |  | |  |  |  |  |  |
| **I- Operating expenses** | | | |  |  |  | **Estimated funds requested from:** |  |
| Suppliers, small equipment **(a)** | | | | |  |  | OTMed |  |
| Travel expenses | | | |  |  |  | Other partners : **(c)** |  |
| Functionning costs | |  | |  |  |  | ………………………………………… |  |
|  | |  | |  |  |  | ………………………………………… |  |
|  | |  | |  |  |  | ………………………………………… |  |
| **II- Staff costs (b)** | | | | |  |  | ………………………………………… |  |
| Category of staff | Unit | | Unit rate (€) | | Costs |  |  |  |
| *Ph.D* | *month* | | *2 407* | |  |  |  |  |
| *Post-doc* | *month* | | *3 736* | |  |  |  |  |
| *Other (please give details)* |  | |  | |  |  |  |  |
|  |  | |  | |  |  |  |  |
|  |  | |  | |  |  |  |  |
| **Total eligible costs of the project** | | | | |  |  | **Total requested funds** |  |
|  | |  | |  |  |  |  |  |
|  | |  | |  |  |  |  |  |
| (a) Small equipement: value less than €4,000 | | | | | |  |  |  |
| (b) Eligible costs: only non permanent staff | | | | | |  |  |  |
| (c) Do not mention funding of permanent staff | | | | | | |  |  |

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| --- | --- | --- | --- | --- | --- |
| **2. Breakdown of budget per year** | | | |  |  |
|  |  |  |  |  |  |
| **Items** | **2014** | **2015** | **2016** | **2017** | **Total** |
|  |  |  |  |  |  |
| Operating expenses |  |  |  |  |  |
|  |  |  |  |  |  |
| Staff costs |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Total** |  |  |  |  |  |